



# National College of Arts

CABINET DIVISION, GOVERNMENT OF PAKISTAN

## SITUATION VACANT

Applications are invited for the following non-teaching posts on Contractual Basis & Fixed Pay from Male / Female citizens of Pakistan for NCA-Lahore. In-service candidates should apply through proper channel.

SR #	POSTS	BPS	NO. OF POSTS
1.	Deputy Registrar (Establishment) (on contract)	17	01

SR #	POSTS	FIXED PAY	NO. OF POSTS
2.	Electrical Engineer (Film & TV Department)	Rs.55,000/- to 75,000/- per month	01
3.	Security Supervisor	Rs.30,000/- per month	01
4.	Studio Assistant (Film & TV Department)	Rs.25,000/- to 35,000/- per month	01

1. **For eligibility, criteria for the posts please visit NCA website: [www.nca.edu.pk](http://www.nca.edu.pk)**

2. Those who had already applied for these posts need to apply again.

3. The candidates who fulfill the requirements may send their applications on the prescribed proforma available from the College Reception or downloaded from NCA Website. The applications supported with **attested photocopies** of the Academic Certificates, Diploma, Degree, Domicile, CNIC, Experience Certificates, Two recent attested passport size photographs documents must reach on the address mentioned below till **28<sup>th</sup> FEBRUARY, 2018**. Outstation candidates can also get the proforma by sending a self addressed & stamped envelope to the College. Candidates applying for the posts at **Serial No.1 & 2** should enclose a pay order amounting to **Rs.500/-** drawn in favor of Principal-NCA with their applications. Applications of such candidates who fail to complete/fill the prescribed proforma for the post and not possessing/fulfilling the required qualifications / experience will not be entertained. Experience / Qualifications mentioned without supporting certificates will not be taken into consideration. Only short listed candidates will be called for interview. No TA / DA will be admissible. Applications received after due date will not be entertained. The College reserves the right to fill or leave vacant all or any of the advertised positions.

**Prof. Dr. Murtaza Jafri (Principal)**

**4-Shahrah-e-Quaid-e-Azam, Lahore.**

**Ph: (042) 99211622 - 99210599 (Ext.182)**

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