

## THESIS SUBMISSION AND PLAGIARISM

1. The Plagiarism Policy recommended by the Higher Education Commission of Pakistan is endorsed by the National College of Arts. However, keeping in view the nature of disciplines pertaining to art, the policy is extended as follows.
  - a. Plagiarism will include the full and partial copying of the content and form of an art work from an oral, print or electronic source without attributing it to a source or sources.
  - b. A student is required to present an original work and is not allowed to represent, fully or partially, another student's work as his or her own.
  - c. The research process should be determined by the originality of the whole project and its final outcome rather than by its individual parts.
  - d. It will be acknowledged that in art (music, visual art, design, and film-making) teaching by example is an integral part of the pedagogical process. The faculty members of the NCA appreciate the importance of drawing inspiration or to emulate or even imitate, however, there is a fine line between 'drawing inspiration while acknowledging the source' and making an unethical literal copy. The final assessment will be made by a Standing Committee.
  - e. The Standing Committee proposed by the National College of Arts should consist of 5 members (2 faculty members of which one should be from the department concerned) Director QEC, and 2 experts (one with a legal background) to consider cases. The Standing Committee will consider originality, research process, context, examination requirements and ascertain that the fine line between making an unethical copy and drawing inspiration and acknowledging source is not crossed.
2. Original Plagiarism report along with the Certificate from Supervisor and Declaration by the student must be submitted along with the thesis to the BASR. The BASR shall notify the dates for the different phases of thesis submission.
3. The student shall submit an electronic copy along with three hard bound copies of the thesis report duly signed by the supervisor and Committee of the Directors of the Post Graduate of Programme to the respective department.
4. The color of hard bound copy of MPhil / MS programme's thesis shall be Black.
5. In case of disagreement between the Supervisor and the External Examiner regarding the acceptance of the thesis it shall be referred to another external examiner, with the due approval of the Competent Authority (Vice Chancellor/ BASR), whose decision shall be final.
6. If a candidate fails in the thesis examination, he/she may enroll again and will submit a revised thesis within six months after the date of declaration of the result of the last thesis examination, on payment of the prescribed thesis examination fee. He/she can avail this chance only once.
7. If the thesis, submitted by a candidate for final evaluation, is proved to be copied/ plagiarized at the time of viva- voce examination, it will be liable to be rejected on the report of Board of Examiners and the Registrar/Controller of Examinations will declare the candidate fail in thesis examination. The admission of such candidate shall be cancelled and he/she shall not be readmitted under any circumstances.

8. If the thesis of a candidate is proved to be plagiarized after its evaluation and declaration of result, previous result of the candidate will be cancelled and he/ she will be declared to as fail in thesis examination. Such a candidate shall not be readmitted to MPhil./M.S. under any circumstances.

**Note: The students who enroll in extra semesters beyond their minimum residential requirement will not be allowed hostel accommodation. After submission of the thesis, the students will not be allowed to stay in the NCA hostels.**