



National College of Arts

A Federal Chartered Institute

GOVERNMENT OF PAKISTAN

4, Shahrah-e-Quaid-e-Azam, Lahore-54000, Pakistan

Ph: (042) 99211622 - 99210599, Fax: (042) 99210500

Email: vc@nca.edu.pk


No: NCA/Edy/2666

Date: 03/12/2024

REVISED

FALL SEMESTER ACADEMIC SESSION 2024 CALENDAR NCA LAHORE & RAWALPINDI

S#	Event	Days	Dates
1.	College re-open for faculty for fall semester 2024 Undergraduate & MPhil / Master Program	Monday	19 August, 2024
2.	Elective list finalization and submission to exam Department for further processing	Friday	23 rd August, 2024
3.	Commencement of Fall Semester NCA Rawalpindi Commencement of Fall Semester NCA Lahore Undergraduate & MPhil/Master Program (As 26 August will be the local holiday at Lahore)	Monday Tuesday	26 August, 2024 27 August, 2024
4.	Enrollment of Electives	Monday - Friday	26 - 30 August, 2024
5.	Eid Milad un-Nabi	Monday	16 September, 2024 Subject to appearance of moon
6.	Submission of Short Attendance Report from All Departments to Education Section to be put up in Deans & HOD Meeting	Monday - Wednesday	7 - 9 October, 2024
7.	Deans & HOD meeting for Attendance	Friday	11 October, 2024
8.	Letters for short attendance preparation by concerned Departments in collaboration with Education Section	Monday – Tuesday	14 – 15 October, 2024
9.	Mid Semester Assessment	Monday–Friday	21 - 25 October, 2024 9 th week
10.	Unsatisfactory Academic Performance report submission to exam section for further letters preparation by exam	Monday–Friday	28 October – 1 November, 2024
11.	Sports Week	Monday–Friday	28 October – 01 November, 2024
12.	Student Farewell Festival	Friday - Saturday	29 – 30 November, 2024 (Tentatively)
13.	Submission of Short Attendance Report from All Departments to Education Section to be put up in Deans & HOD Meeting	Monday - Tuesday	2 - 3 December, 2024
14.	Deans & HOD meeting for Attendance	Friday	6 December, 2024
15.	Letters to student who will be barred to take exams due to short attendance, prepare by Departments in collaboration with Education Section	Tuesday	10 December, 2024
16.	Submission of Studio Exams/Assignments	Friday	13 December, 2024
17.	Commencement of Fall Semester Examination (Theory) Undergraduate & MPhil/Master Program	Monday–Friday	16 - 20 December, 2024 17 th week
18.	Submission of Award Roll in Examination Section Graduate & Undergraduate Program & Result Entry Except Thesis	Monday – Friday	23 - 27 December, 2024
19.	Thesis Juror Finalization	Jurors List will be finalized from Deans & HOD to VC (2 weeks prior to Thesis Juries)	
20.	Thesis Juror invitation letters	1 week prior to Thesis Juries	
21.	Thesis Submission & display for Juries by all Departments Graduate & Undergraduate Program	Friday - Tuesday	20 - 24 December, 2024 (18 th Week)
22.	Quaid-e-Azam Day	Wednesday	25 December, 2024
23.	Thesis Juries (Final Semester) by all Departments Graduate & Undergraduate Program	Saturday – Sunday	28 – 29 December, 2024 (18 th Week)


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24.	Thesis Display (Final Semester) by all Departments Graduate & Undergraduate Program (open)	Monday – Monday	30 December 2024- 28 January, 2025
25.	Thesis Result Submission by all Departments and result entry by exam	Monday	30 December, 2024
26.	Thesis result entry by exam	Wednesday	1 January, 2025
27.	Grades Verification by Deans & HOD including thesis	Thursday	2 January, 2025
28.	Alumni Dinner	Saturday	4 January, 2025
29.	Deans & HOD meeting for approval of result fall semester 2024 including thesis	Monday	6 January, 2025
30.	Fall semester 2024 result notify including thesis (Undergraduate & MPhil / Master Programs)	Wednesday	8 January, 2025
31.	Students' promotion / Enrollment in ERP by Education Section in collaboration with Exam Section	Thursday-Monday	9 – 13 January, 2025
32.	Submission of Time Table and Visiting Faculty Engagement for Spring Semester 2024	Thursday	9 January, 2025
33.	Commencement of class for FYFC (New Intake)	Monday	20 January, 2025
34.	Spring Semester 2025 commencement (other than FYFC)	Monday	27 January, 2025
35.	Furnishing of final graduates list by Exam Section to Education Section Degree for Degree Preparation	Friday	31 January, 2025


BUSHRA SAEED KHAN
ACTING REGISTRAR

3/12/24

Revision

Cc:

- PS to VC
- Academic Advisor
- Administrator NCA Rawalpindi
- All Deans of faculties
- All Heads of Departments NCA Lahore & Rawalpindi (Master / Undergraduate Programs)
- Registrar/Addl. Registrar/ Dy. Registrar NCA Lahore & Rawalpindi
- Director QEC
- Accounts Officer
- Admin Officer
- Controller Examination / Dy. Controller Examination
- Incharge FYFC / Incharge Islamabad Camp Office
- Student Coordinator
- IT Administrator
- Incharge CMS/IDRAK
- Hostel Superintendents (Boys & Girls)
- CSO
- Web Master
- OS (Edu & Exam)
- Incharge Education & Examination