IMPORTANT CONTACTS FOR RESOLUTION OF QUERIES

The Registrar office, for your convenience, advice you to write to the relevant department/section for resolution of your queries.

The details are as follows:

- 1. Academic Queries/Result/Grade, please write to your academic advisors.
- 2. Attendance/Leave/ Timetable, please write to your administrative focal person.
- 3. Fee/Challans/Installments etc, please write to tahir.fareed@nca.edu.pk
- Extra ordinary Leave/Request for Letter/ Bonafide, any formal correspondence/Admission correspondence, please write to os.education@nca.edu.pk
- 5. Transcript/Degree Verification, please write to exam@nca.edu.pk
- 6. Idrak Login/Password, please write to idrak@nca.edu.pk
- 7. College Email ID/Login/Password, please write to support.it@nca.edu.pk
- 8. For Career Counseling/Internship/Job, please write to placement.office@nca.edu.pk
- 9. For general queries, please write to info@nca.edu.pk
- 10.Fee waiver/grievances/harassment, please write to studentco@nca.edu.pk
- 11. For scholarship queries, please write to incharge.education@nca.edu.pk
- 12. Degree Attestation issue on Pakistan Qualification Register (PQR) HEC, please write to registrar@nca.edu.pk

Note: Please do mention your personal details (Name, Contact, Email) clearly for further official correspondence.

Registrar Office