



EMPLOYMENT OPPORTUNITY

NATIONAL COLLEGE OF ARTS

MINISTRY OF FEDERAL EDUCATION AND PROFESSIONAL TRAINING
GOVERNMENT OF PAKISTAN

Applications are invited from the eligible Pakistani nationals for the following Academic, Non-Academic and Visiting Faculty positions:

ACADEMIC POSITIONS

Musicology Department

Position	BPS	No. of Positions & Station	Age Limit Years
Professor	21	1-LHR	Max
Assistant Professor	19	1-LHR	58 years

Design Department

Associate Professor	20	3-LHR 1-RWP	Max 58 years
Assistant Professor	19	3-LHR	

Fine Arts Department

Associate Professor	20	2-RWP	Max 58 years
---------------------	----	-------	-----------------

Film & Television Department

Associate Professor	20	1-LHR	Max 58 years
---------------------	----	-------	-----------------

Department of Architecture, Fine Arts, Design, Cultural Studies, Film & Television, Musicology, I.T, Special Education and Student Counsellor.

Position	BPS	No. of Positions & Station	Age Limit Years
Lecturer	18	8-LHR	Max 58 years
Lecturer		3-ISB	
Lecturer (Contractual)	18	8-LHR	

VISITING FACULTY (LAHORE)

Undergraduate Programs:

Fine Arts, Design, Architecture, Film & TV, Musicology and Cultural Studies.

VISITING FACULTY (RAWALPINDI / ISLAMABAD)

Undergraduate Programs:

Fine Arts, Design (VCD, Textile) and Architecture.

VISITING FACULTY (LAHORE)

Masters / M.Phil Programs:

Interior Design, Visual Art, Multimedia Art and M.Phil in Cultural Studies.

VISITING FACULTY PRODUCT DESIGN (LAHORE)

Mechanical Engineering:

Bachelors in Mechanical Engineering / Mechatronics having experience of at least 3-years in Vehicle Design.

HEC criteria as amended by the NCA-BOG, apply to all academic positions. Detailed criteria are also available on the NCA website www.nca.edu.pk/jobs.php

NON-ACADEMIC POSITIONS (RAWALPINDI)

Contractual Positions

Position	BPS	No. of Positions	Age Limit Years
System Manager	18	01	25-35
System Engineer	17	01	Max 35
Program Coordinator	17	01	Max 40
Purchase Officer	17	01	25-35
Senior Librarian	17	01	25-35

NON-ACADEMIC POSITIONS (LAHORE)

Permanent Positions

Position	BPS	No. of Positions	Age Limit Years
Senior Accounts Officer	18	01	28-40
Audit Officer	17	01	26-36
Librarian	16	01	22-33
Hostel Superintendent (Boys & Girls)	16	02	26-36

Contractual Positions

Position	BPS	No. of Positions	Age Limit Years
Controller of Examinations	19	01	Max 45
Additional Registrar	18	01	25-35
Resident Engineer	18	01	Max 45
Program Coordinator	17	01	Max 40
Archivist	17	01	Max 35
Office Superintendent (Establishment)	16	01	26-36
Superintendent Workshop	16	01	Max 30
PA to Principal	16	01	26-36

Contractual Positions (lump sum package)

Position	Package	No. of Positions	Age Limit Years
Database Developer	Rs.55,000 to 60,000/- pm	01	22-30
Female Medical Officer - MBBS Doctor (Part Time)	Pay (Negotiable)	01	Max 55

NON-ACADEMIC POSITION (ISLAMABAD)

Permanent Position

Position	BPS	No. of Positions	Age Limit Years
Accountant	16	01	25-35

- For Application Form, Eligibility Criteria and Payment of Challan please visit NCA website www.nca.edu.pk/jobs.php
- The applications in **hard form** duly supported by **attested photocopies** of educational documents, domicile, CNIC, experience certificates and 2-recent attested passport size photographs must also reach the undersigned on/before **25-09-2021**.
- The applications, which are not anyway in line with the advertised criteria, shall not be considered in any case.
- The applicants working in the public sector must apply through proper channel and submit NOC. No advance copies shall be accepted.
- The applicants may be called for a written test (for lecturer & non-academic positions) but only short-listed candidates may be called for an interview.
- A non-refundable application processing fee Challan (available on NCA website) for **PKRS.1,000/-** each payable at any HBL branch in Pakistan/abroad for all positions must be attached with the applications.
- The College reserves all rights to add / decrease / fill / postpone / cancel / transfer all or any of the advertised positions before or after making appointment(s) if so required and deemed fit by the Competent Authority.
- Relaxation(s) (if any), except education/qualification, only for the deserving cases may be granted as deemed fit by the NCA-BOG.
- No TA/DA shall be admissible for the test / interview.

NOTE:

- 2% Disable Quota** shall be observed. Applicants applying against disable quota must submit a disability certificate as per Govt. rules.

PROF. DR. MURTAZA JAFRI,
PRINCIPAL

4-Shahrah-e-Quaid-e-Azam, Lahore – Pakistan.
(042) 99211622 - 99210599 (Ext.123), jobs@nca.edu.pk