



National College of Arts

A Federal Chartered Institute
Government of Pakistan
4, Shahrah-e-Quaid-e-Azam, Lahore-54000, Pakistan
Ph: (042) 99211622 - 99210599, Fax: (042) 99210500
Email: vc@nca.edu.pk

No: NCA/Eda/1455

Date: 31/8/2023

Second Term/Fall Semester Academic Session 2023 Calendar

S#	Event	Days	Dates
1.	Second Term/Fall Semester Begins Undergraduate & MPhil/Master Program	Monday	4 September, 2023
2.	Thesis classes Commencement Undergraduate & MPhil/Master Program	Monday	4 September, 2023
3.	Enrollment of Electives	Monday - Friday	4 - 8 September, 2023
4.	Eid Milad un Nabi	Thursday	28 September, 2023 Subject to appearance of moon
5.	Submission of Short Attendance Report from All Departments to Education Section & dispatch letters (prior to mid semester)	Thursday - Friday	19 - 20 October, 2023
6.	Mid Semester/Term Assessment (grade entry in IDRAC by all Departments-Undergraduate & MPhil/Master Program)	Monday-Friday	30 October - 3 November, 2023 9 th week
7.	Sports Week	Monday-Friday	20 - 24 November, 2023
8.	Student Farewell Festival	Saturday-Sunday	2 - 3 December, 2023
9.	Submission of Short Attendance Report from All Departments to Education Section, Deans & HOD Meeting to dispatch letters	Wednesday - Thursday	20 - 21 December, 2023
10.	Submission of studio exams / assignments	Friday	22 December, 2023
11.	Quaid-e-Azam Day	Monday	25 December, 2023
12.	Commencement of Fall Semester Exams Undergraduate & MPhil/Master Program	Tuesday	26 Dec., 2023
13.	Alumni Dinner	Saturday	30 December, 2023 (tentative)
14.	Thesis Juror Finalization	Jurors List will be finalized from Deans & HOD to VC (2 weeks prior to Thesis Juries)	
15.	Thesis Submission by all Departments Graduate & Undergraduate Program	Friday	5 January, 2024 (19 th Week)
16.	Thesis Juries (Final Semester) by all Departments Graduate & Undergraduate Program	Tuesday - Wednesday	9 - 10 January, 2024 (20 th Week)
17.	Thesis Display (Final Semester) by all Departments Graduate & Undergraduate Program	Thursday - Sunday	11 - 28 January, 2024
18.	Thesis Result Submission by all Departments Graduate & Undergraduate Program	Friday	12 January, 2024
19.	Result Entry in IDRAC Semester System by Faculty & Submission of Award Roll in Examination Section Graduate & Undergraduate Program	Friday - Friday	5 - 12 January, 2024
20.	Graduate Dinner	Saturday	13 January, 2024
21.	Grades Verification by Deans & HOD	Monday	15 January, 2024
22.	Submission of Time Table and Visiting Faculty Proforma for spring semester 2024	Monday	15 January, 2024



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23.	Deans & HOD Meeting for review of final Result	Friday	19 January, 2024
24.	Result Declaration/Notification Fall Semester Examination Undergraduate & MPhil/Master Program	Tuesday	23 January, 2024

Note:

- Reference to the Letter No. NCA/Edu/ 1063 dated 21st June, 2023 the attendance shall be submitted in Education Section on daily basis.
- Spring Semester 2024 shall commence on 29th January and will conclude on 31st May, 2024 (tentatively)

BUSHRA SAEED KHAN
ACTING REGISTRAR

Cc:

- PS to VC
- Chairman Board of Studies
- Administrator NCA Rawalpindi
- All Deans of faculties
- All Heads of Departments NCA Lahore & Rawalpindi
- Directors Master / MPhil Programmes
- Registrar/Addl. Registrar/ Dy. Registrar NCA Lahore & Rawalpindi
- Accounts Officer
- Admin Officer
- Controller Examination
- Dy. Controller Examination
- Incharge Islamabad Camp Office
- Student Coordinator
- IT Administrator
- Incharge CMS/IDRAK
- Hostel Superintendents (Boys & Girls)
- CSO
- Web Master
- OS (Edu & Exam)
- Incharge Education & Examination
- All Notice Boards College & Hostel