



National College of Arts

A Federal Chartered Institute

GOVERNMENT OF PAKISTAN

4, Shahrah-e-Quaid-e-Azam, Lahore-54000, Pakistan

Ph: (042) 99211622 - 99210599, Fax: (042) 99210500

Email: vc@nca.edu.pk

No: NCA/ Edu/828

Date: 18-05-2023

REVISED

NATIONAL COLLEGE OF ARTS ACADEMIC CALENDAR SPRING SEMESTER SESSION 2023

S#	EVENT	DAYS	DATES
1.	Orientation Foundation Year 2023 NCA-Rawalpindi	Wednesday	8 February, 2023
2.	Orientation Foundation Year 2023 NCA-Lahore	Friday	10 February, 2023
3.	Commencement of Academic Session 2023 (First Year Foundation Course) Undergraduate	Monday	13 February, 2023
4.	Commencement of Academic Session 2023 (Other than First Year Foundation Course) Undergraduate & MPhil/Master Program	Monday	20 February, 2023
5.	Enrollment of Electives	Monday - Friday	20 – 24 February, 2023
6.	Supplementary Thesis Commencement (Annual System) Undergraduate & MPhil/Master Program	Monday	20 February, 2023
7.	Spring Carnival	Sunday	26 February, 2023
8.	Supplementary Examination commencement Undergraduate Programs (Annual System)	Tuesday	28 February, 2023
9.	Submission of Award Roll (Supplementary Examination)	Tuesday	7 March, 2023
10.	Result Declaration -Supplementary Examination Undergraduate Programs (Annual System)	Monday	13 March, 2023
11.	Sports/Games Week	Monday - Friday	13 – 17 March 2023
12.	Welcome Festival to Foundation Year 1 st Semester	Saturday - Sunday	18 – 19 March, 2023
13.	Ramzan Starts	Wednesday	22 March, 2023 Subject to appearance of moon
14.	Pakistan Day	Thursday	23 March, 2023
15.	Supplementary Thesis Submission Undergraduate & MPhil/Master Program	Monday	27 March, 2023
16.	Supplementary Thesis Jury Undergraduate & MPhil/Master Program	Tuesday	28 March, 2023
17.	Supplementary Thesis Result Submission Undergraduate & MPhil/Master Program	Wednesday	29 March, 2023
18.	Supplementary Thesis Result Notification Undergraduate & MPhil/Master Program	Thursday	30 March, 2023
19.	Submission of Attendance Report from All Departments to Education Section, HOD Meeting & letters dispatched	Monday – Friday	3 – 7 April, 2023
20.	Mid Semester/Term Assessment (grade entry in IDRAK and result Submission to Dy. Controller Exam by all Departments-Undergraduate & MPhil/Master Program & Submission of Award Roll (Annual System) Undergraduate Program)	Monday-Thursday	17 - 20 April, 2023
21.	Eid Ul Fitr	Friday - Sunday	21 – 23 April, 2023 Subject to appearance of moon
22.	Labour Day	Monday	1 May, 2023
23.	Submission of Attendance Report from All Departments to Education Section, HOD Meeting & letters dispatched	Monday-Friday	22 – 26 May, 2023
24.	Commencement of Spring Semester/ 1st Term Examination (Theory & Studio) Undergraduate & MPhil/Master Program	Thursday – Friday	8 – 16 June, 2023



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S#	EVENT	DAYS	DATES
25.	Registration for Summer Semester	Thursday	1 June, 2023
26.	Result Entry in IDRAK Semester System by Faculty & Submission of Award Roll (Annual System)	Saturday - Wednesday	17 - 21 June, 2023
27.	Grades Verification by HOD	Thursday - Friday	22 - 23 June, 2023
28.	HOD Meeting for approval of Result	Monday	26 June, 2023
29.	Result Declaration/Notification 1 st Term/Spring Semester Examination Undergraduate & MPhil/Master Program	Tuesday	27 June, 2023
30.	Summer Vacation (for students)	Wednesday- Sunday	17 June - 3 rd September, 2023
31.	Eid ul Azha	Thursday-Friday	29 - 30 June, 2023 Subject to appearance of moon
32.	Summer Semester	Monday - Friday	3 July - 25 August, 2023
33.	Ashura	Thursday-Friday	27 - 28 July, 2023 Subject to appearance of moon
34.	Independence Day	Monday	14 August, 2023
34.	Enrollment for fall semester 2023 commencing from 4 th September	Tuesday	15 August, 2023
35.	Summer Semester Result/Grades entry in IDRAK by Faculty	Saturday - Monday	26 - 28 August, 2023
36.	Summer Semester Results verification by HOD	Tuesday - Wednesday	29 - 30 August, 2023
37.	HOD Meeting for Summer Semester Result	Thursday	31 August, 2023
38.	Summer Semester Result Declaration/Notification	Friday	1 September, 2023
39.	Fall Semester/ Second Term (Annual) 2023 Undergraduate & MPhil/Master Program	Monday	4 September, 2023.

IMPORTANT INSTRUCTIONS:

1. For undergraduate semester system, the faculty will enter students' attendance and grades in LMS (IDRAK) regularly. The department advisor's will submit low attendance and low performance students list to the office of the controller examination for further proceedings two weeks prior to mid and final examinations.
2. Vocational staff including departmental administrative staff to be available on Campus to prepare for next Fall Semester/Term in coordination with the Registrar office.
3. Faculty to prepare course work in IDRAK two weeks prior to Fall Semester.
4. Departmental administrative staff to submit the time table & visiting faculty list etc. to the Registrar's office two weeks prior to the start of the Fall Semester.
5. Accounts Section to issue challans and complete fee collection process prior to the start of fall semester.

BUSHRA SAEED KHAN
ACTING REGISTRAR